

27<sup>th</sup> July 2020

Dear Stakeholders,

**Invitation to comment on MSPO Recertification Audit of SPOC Q11 Kabong & Roban**

Malaysian Palm Oil Board (MPOB) has appointed BSI Services Malaysia Sdn Bhd to conduct MSPO Recertification Audit of SPOC Q11 Kabong & Roban. The details of the certification unit is as below:

Estate/Plantation Certification unit			
SPOC Q11 Kabong & Roban			
Estates	Address	GPS Reference	Total Concession (Ha)
SPOC Q11 Kabong & Roban	Pejabat MPOB Cawangan Saratok, 1 <sup>st</sup> & 2 <sup>nd</sup> Floor, Taman Muhibbah, 95400 Saratok, Sarawak, Malaysia	001° 45' 30" N 111° 20' 10" E	4,370.26
<b>Total</b>			4,370.26

BSI plans to conduct recertification audit of SPOC Q11 Kabong & Roban from 7<sup>th</sup> - 10<sup>th</sup> September 2020. The audit will be conducted based on the MS 2530-2:2013 - General principles for independent smallholders. The audit will cover legal, environment, economical, workers' health and safety, and social aspects as required by Malaysian Sustainable Palm Oil MS 2530:2013 Standards.

BSI is a leading global provider of management systems assessment and certification, with more than 80,000 certified locations and clients in over 180 countries. BSI accredited to provides independent, third-party MSPO certification.

The BSI Audit Team assigned for the recertification audit of SPOC Q11 Kabong & Roban is **Muhamad Naquiuddin Mazeli** as Lead Auditor (Social and Internal & External Stakeholder Consultation, legal compliance), **Vijay Kanna Pakirisamy** as Team Member (Environment, GHG & HCV, legal compliance), and **Mohamad Fitri Mustafa** as Team Member (Best Agriculture Practices at estates, Occupational health and safety, legal compliance).

In preparation for the audit, we would like to seek views and opinions from related stakeholders regarding to any issues that is related to this oil palm management which may determine the level of compliance. We would like to seek your views and opinions on the following aspects but not limited to:

- Environment or social aspect
- Environmental Protection
- Biodiversity conservation
- Opportunity for employment
- Company approach to community development
- Your relationship with the company
- Participation in decision making
- Free, prior and informed consent
- Human Rights & child labor protection
- Suggestion for improvement
- Compliance of the management unit

A stakeholder consultation meeting will be arranged during the audit and the date is stated in above. You are cordially invited to provide your views and opinion during the meeting. Please inform the Scheme Manager if you would like to attend this meeting. The details are provided below.

Alternatively, you can provide your views and opinion through writing. In case your option is to provide us in writing, only comments received within 30 days from the date of this letter will be considered in the audit. The following details shall be included for any case we may need to contact you for clarification or follow-up on any issue raised by you.

Name: .....  
Address: .....  
Email: .....  
Phone Number: .....  
Fax Number: .....

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply "IN CONFIDENCE". Please direct your comments, views and opinion to:

**Scheme Manager:**

Azrul Wan Azizan  
BSI Services Malaysia Sdn Bhd  
BSI Services Malaysia, Suite 29.01  
Level 29, The Gardens North Tower  
Mid Valley City Lingkaran Syed Putra  
59200 Kuala Lumpur, Malaysia  
Tel : +603 9212 9638  
Fax : +603 9212 9639  
Email : [Azrul.WanAzizan@bsigroup.com](mailto:Azrul.WanAzizan@bsigroup.com)

**AND / Auditee:  
OR**

Mohd Shahrin Rahami  
Head of Sustainability, Standard & Certification Unit,  
Malaysian Palm Oil Board (MPOB)  
Pejabat MPOB, Cawangan Bangi  
Lot PT 11545, No. 3, Jalan P/9B, Seksyen 9  
43650 Bandar Baru Bangi  
Selangor, Malaysia  
Tel : +603 8911 0181  
Fax : -  
Email : [mohd.shahrin@mpob.gov.my](mailto:mohd.shahrin@mpob.gov.my)

If there is any further complaints, dispute or grievances, please visit <https://www.bsigroup.com/en-MY/our-services/Customer-Feedback-Policy-and-Procedure/> for our available procedures.

Thank you very much for your input.

Your sincerely,



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Azrul Wan Azizan  
Director  
Operations and Compliance & Risk - Assurance